

TECHNICAL EXHIBITS
Contract Discrepancy Notice

Prepared By:	
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Date:	
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Contractor:	
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Returned by Contractor:	
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Discrepancy Problems

Signature of County Representative

Date

Contractor Response (Cause and Corrective Action)

Signature of Contractor Representative

Date

County Evaluations / Actions

CONTRACTOR NOTIFIED OF ACTION:

County Representative's Signature and Date _____

Contractor Representative's Signature and Date _____

ATTACHMENT 2
TECHNICAL EXHIBITS

PERFORMANCE REQUIREMENTS SUMMARY (PRS) CHART

AS-NEEDED SECURITY GUARD SERVICES

SPECIFIC PERFORMANCE REFERENCE	SERVICE	ACCEPTABLE DEVIATION FROM STANDARD	MONITORING METHOD	DEDUCTIONS/FEEES TO BE ASSESSED
1. SOW 22.2.1 Review of Inspection Records	Contractor shall on a monthly basis submit to County Project Mgr, Contractor's Supervisor's scheduled and unscheduled Guard performance inspection records,	None	Inspection and Review of Reports	\$25 per occurrence
2. SOW 23.3 Contract Discrepancy Notice	Upon Contractor's receipt of a Contract Discrepancy Notice, Contractor is required to respond in writing to County Project Manager within five (5) Business Days.	None	Observation & Inspection	\$50 per day after time specified
3. SOW 7.1.2 Unplanned County Absences	Unplanned absences...Contractor shall respond to County's request within two (2) hours of notification.	None	Observation	\$100 per hour of non-responsiveness beyond first two hours after
4. SOW 18.1 and 18.6 Training	Contractor shall provide training to all Guards and Supervisors assigned to provide services under the Agreement at Contractor's sole expense. Contractor shall submit a list of the training programs completed by all Contactor Guards and Supervisors identified to Work under the Agreement. Such list shall also include a schedule of ongoing training and future training requirements...	None	Observation and Inspection	\$100 per occurrence

SPECIFIC PERFORMANCE REFERENCE	SERVICE	ACCEPTABLE DEVIATION FROM STANDARD	MONITORING METHOD	DEDUCTIONS/FEEES TO BE ASSESSED
5. SOW 17.1 County Recognized HolidaysIn certain specific situations when Guards are required to provide twenty-four (24) hour, seven (7) days-per-week coverage, Contractor shall provide Guard Services on County and/or Court-recognized holidays...	None	Observation	\$100 per occurrence
6. SOW 4.1 and 4.3 Required Certificates and Licenses	Contractor's Guards and Supervisors shall be registered and certified by the State of California, Bureau of Collection and Investigative Services, and shall fulfill all other State and local license requirements. Contractor shall provide to the County Project Manager copies of valid licenses and certificates for all Guards and Supervisors prior to their beginning Work under the Agreement.	None	Review of Contractor staff employment records & inspection	\$50 per employee with incomplete records or invalid certificates and licenses, per inspection.
7. SOW 20.1 Replacement of Contractor Guards and Supervisors	The County Project Manager may, at his/her sole discretion and without stating the cause, direct Contractor to replace any Guard or Supervisor within two (2) hours of notice from the County Project Manager.	None	Observation	\$25 per hour beyond the two (2) hours turnaround time.
8. SOW 5.4 and 5.6 Contractor's Office	...Contractor shall respond to telephone calls from County Project Manager within fifteen (15) minutes of the call. ...emergency telephone call, the Contractor shall respond immediately to County.	None	Observation	\$25 per hour beyond the fifteen (15) minute turnaround time.

<p>SPECIFIC PERFORMANCE REFERENCE</p>	<p>SERVICE</p>	<p>ACCEPTABLE DEVIATION FROM STANDARD</p>	<p>MONITORING METHOD</p>	<p>DEDUCTIONS/FEEES TO BE ASSESSED</p>
<p>9. SOW 6.1 Contractor's Staffing Plan</p>	<p>Contractor shall provide an initial Staffing and Work Plan for each facility or Location.. The plan shall include name, employee number, classification, and hours for all proposed Contractor Guards who will fill in for planned and unplanned absences. Contractor shall provide the staffing plan to County Project Manager within ten (10) Business Days after approval of Agreement by the County Board of Supervisors.</p>	<p>None</p>	<p>Observation & inspection</p>	<p>\$50 per day</p>
<p>10. SOW 13.1 and 13.2.12 Contractor Furnished Uniforms</p>	<p>Contractor shall furnish and provide uniforms for each of its Guards and Supervisors providing services under the Agreement. Photo ID with name, to be in the immediate possession of Guard or Supervisor, and not visibly worn while on duty.</p>	<p>None</p>	<p>Observation</p>	<p>\$50 per occurrence</p>
<p>11. SOW 11.5.1 Contractor Guard and Supervisors General Performance</p>	<p>All Guards and Supervisors shall be punctual; remain awake, alert, and attentive during their Work shifts, without any exception.</p>	<p>None</p>	<p>Observation & inspection of timesheets</p>	<p>\$100 per occurrence + \$25/hr after one hour substitute guard turnaround time</p>

SPECIFIC PERFORMANCE REFERENCE	SERVICE	ACCEPTABLE DEVIATION FROM STANDARD	MONITORING METHOD	DEDUCTIONS/FEEES TO BE ASSESSED
12. SOW 10.13 Contractor Guard Duties	Ensuring that only authorized personnel are permitted access to closed or restricted facilities by visually inspecting persons for proper identification and requiring each person to sign in and sign out of facility...	None	Observation & review of incident reports	\$100 per occurrence
13. SOW 10.19 and 19.3 Contractor Guard Duties	Reporting all incidents of an emergent nature that may involve potential damage or injury to any individual within the facility; If during after hours, immediately requesting appropriate local emergency aid from local fire or police.	None	Observation & review of written incident reports and reports prepared by other agencies	\$50 per occurrence
14. SOW 10.23 Contractor Guard Duties	Submitting an incident report to County Branch Supervisor and the County Project Manager within one (1) hour of incident for any damage or injury resulting from the accidental discharge of Guard's firearm.	None	Observation & review of incident report	\$200 per occurrence + \$50/hr for late submission of incident report.

SPECIFIC PERFORMANCE REFERENCE	SERVICE	ACCEPTABLE DEVIATION FROM STANDARD	MONITORING METHOD	DEDUCTIONS/FEEES TO BE ASSESSED
15. SOW 11.6.5 and 11.6.10 Contractor Guard and Supervisor General Performance	All Guards and Supervisors shall not: Bring visitors, unauthorized firearms, or contraband into any County facility or Location. Possess unauthorized firearms, holsters, and ammunition while performing Work...	None	Observation & random site visits & written incident reports	\$200 per occurrence per employee
16. SOW 9.2 Contractor Supervisor's Duties	Immediately respond to on-site emergencies, providing as needed support.	None	Observation & incident reports	\$100 per occurrence
17. SOW 9.6 Contractor Supervisor's Duties	Ensure that assigned Guard coverage is appropriate and sufficient to meet the County's requirements under the Agreement.	None	Observation & inspection of log sheets and management reports & random inspections	\$100 per occurrence
18. SOW 24.3 Reporting Requirements	All Guards shall immediately report any incidents involving discharge of firearms, bodily injury, fire, theft, and other incidents that involve fire, law enforcement and health authorities to the County Branch Supervisor. All Guards shall immediately follow up on these verbal incident reports by preparing written reports describing the incidents in detail, and submitting them to the County Branch Supervisor and the County Project Manager...	None	Review of log sheets & written incident report & report from other agencies re: incidents.	\$100 per day late.

TECHNICAL EXHIBITS INSPECTION REPORT

County Supervisor: _____

Contractor Supervisor: _____

Inspection Date: _____

Employee Information

Employee Name:

Employee Number:

Job Title:

Assignment:

Inspected Items

	Yes	No	Comments
Handcuffs	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 20px;" type="text"/>
Baton	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 20px;" type="text" value="**Confirm baton card present"/>
Flashlight	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 20px;" type="text"/>
Pepper Spray	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 20px;" type="text" value="**10% solution, 1.47 oz. container"/>
Sam/Sally Browne	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 100%; height: 20px;" type="text"/>

Handgun

Make:

Model:

Serial Number:

	Yes	No
Current guard card	<input type="checkbox"/>	<input type="checkbox"/>

Verify hand gun matches caliber on the guard card:

Guard Card #: Exp. Date:

Additional ammunition	<input type="checkbox"/>	<input type="checkbox"/>
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Most recent qualification under BSIS requirements:

Mechanical safety on handgun	<input type="checkbox"/>	<input type="checkbox"/>
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Most recent qualification with present weapon:

Is the handgun currently registered and to whom?

Additional Comments/Concerns

[Empty rectangular box for additional comments or concerns]

Corrective Actions Required

[Empty rectangular box for corrective actions required]

Signature of Security Officer

Date

Signature of County Supervisor

Date

Signature of Contractor Supervisor

Date